

**Metropolitan Domestic Water Improvement District  
Board of Directors Meeting**

**January 11, 2021**

**Discussion and Possible Action to Fill the Board of Directors' Vacancy**

**Synopsis**

The Board of Directors is requested to discuss and possibly take action to fill the Board of Directors' vacancy due to the passing of Dan M. Offret.

**Background**

Dan M. Offret had served for almost 20 years on the Metro Water District Board of Directors before he passed away in October 2020. Mr. Offret's term on the Board was ending December 31, 2020 and he was appointed by the Pima County Board of Supervisors pursuant to A.R.S. § 48-1012(E) to continue serving on the Board from January 1, 2021 to December 31, 2024.

**Issues**

The Board has the authority to appoint a resident of the District to fill the vacancy. A.R.S. § 48-1012.C states, "If a vacancy in the district board occurs due to death, disability, resignation, or any other cause, the board of directors of the district shall appoint a qualified elector of the district to fill the office for the remaining portion of that term." Whoever is appointed to fill this vacancy would serve on the Board until December 31, 2024.

Previously, when faced with a vacancy, the Board has discussed the vacancy at a Board meeting and a member of the Board made a recommendation for an appointment.

Lee Jacobs, a District resident and the current Vice Chair of the Finance Oversight Committee, has volunteered to honor Mr. Offret's legacy and serve his remaining term on the Board. Mr. Jacobs has approximately 20 years of experience in the water sector and currently serves as the Water Utility Engineering Division Manager for the Town of Oro Valley. Previously, he was the Utility Director for the City of Nogales. Mr. Jacobs also possesses numerous Arizona Department of Environmental Quality Operator Certifications and is a registered professional engineer (civil) in Arizona. Mr. Jacob's broad water sector knowledge would help fill the gap left by the passing Mr. Offret.

**Recommendation**

It is recommended that the Board of Directors discuss filling the vacancy and appoint an individual to the position.

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**Suggested Motion**

I move to appoint Lee Jacobs to fill the vacancy left by the passing of Mr. Dan M. Offret, for the remainder of Mr. Offret's term, which ends December 31, 2024.

Respectfully submitted,

Joseph Olsen, P.E.  
General Manager