

**Metropolitan Domestic Water Improvement District
Board of Directors Meeting**

May 8, 2017

Award and Approval of Miscellaneous Water Resources Consulting Services Contract

Synopsis

The Board of Directors is requested to approve the selection of a consultant for the annual Miscellaneous Water Resources Consulting Services Contract. In addition, the Board is requested to approve the not-to-exceed \$60,000 contract for needed projects related to our water resources portfolio. Specific projects for Fiscal Year 2018 that would utilize this contract include renewing the Underground Storage Facility permit for the Avra Valley Recharge Project (AVRP), review of Arizona Department of Environmental Quality (ADEQ) groundwater remediation plans, feasibility studies, and well site evaluation in support of the Northwest Recharge, Recovery, and Delivery System.

Background

The purpose of the contract is to assist staff in solving water resources supply, planning or management problems in a timely manner. This annual contract was first implemented in Fiscal Year 1997 under the title of Miscellaneous Hydrogeological Services. In recent years, the scope of the contract has included assistance with renewal of assured water supply designations and hydrogeological exploratory investigations at the OJ2 well replacement site.

Issues

An advertisement to solicit Statement of Qualifications (SOQ) to provide Professional Services for Miscellaneous Water Resources Consulting Services was published on March 13, 14, and 15, 2017 in *The Daily Territorial*. Twenty-one consultants were sent the proposal package, five consultants notified the District they would not submit a proposal, and four firms/teams responded to the District's request for SOQ. The four firms/teams are Clear Creek Associates, LLC; Golder Associates, Inc.; Hydro Geo Chem, Inc.; and NV5, Inc. Two District staff evaluated the proposals.

Clear Creek Associates ranked first with a total score of 201 points among the reviewers and Golder Associates placed second with a total score of 179 points.

The District has contracted with both firms several times in the past. District staff has found both firms to be very professional, competent, and responsive, easy to work with, and provide

excellent work. Based upon past experience, staff could recommend either firm for this current contract. However, based solely upon the strength of the information presented in their respective SOQs, staff recommends selecting Clear Creek Associates.

Recommendation

It is recommended that the Board of Directors approve the Miscellaneous Water Resources Consultant ranking, and direct District staff to proceed with developing an acceptable professional services agreement (contract and fees) with the top ranked firm, Clear Creek Associates. If staff is unable to negotiate an acceptable professional services agreement with Clear Creek Associates, then staff has the authorization to negotiate with the next highest ranked firm, and continue the process, if necessary, until an acceptable contract agreement is obtained. Staff shall submit the final negotiated professional services agreement to the Board of Directors for approval.

Suggested Motion

I move to approve the selection of Clear Creek Associates and direct District staff to proceed with developing an acceptable professional services agreement (contract and fees) with Clear Creek Associates for Miscellaneous Water Resources Consulting Services. If staff is unable to negotiate an acceptable professional services agreement with Clear Creek Associates, then staff has the authorization to negotiate with the next highest ranked firm until an acceptable contract agreement is obtained. Staff shall submit the final negotiated professional services agreement to the Board of Directors for approval.

Respectfully submitted,

Wally Wilson
Water Resources Manager

I concur with the above recommendation.

Respectfully submitted,

Joseph Olsen, P.E.
General Manager