

**Metropolitan Domestic Water Improvement District
Board of Directors Meeting**

May 8, 2017

**Approval of Amendment No. 3 to the
Professional Services Agreement for Miscellaneous Design Services Contract
with WestLand Resources, Inc.**

Synopsis

The Board of Directors is requested to approve Amendment No. 3 to the Professional Services Agreement for Miscellaneous Design Services with WestLand Resources, Inc. (WestLand). The purpose of Amendment No. 3 is to increase the contract amount by \$175,000.00 for a total contract amount of \$300,000, and to extend the contract through June 30, 2018.

Background

The primary purpose of an open-ended miscellaneous design services contract is to provide design services for work that is too small to justify soliciting separate proposals or for work that requires a more rapid response than the process of soliciting project specific Statements of Qualification and negotiating a contract will permit.

The Metropolitan Domestic Water Improvement District (District) has utilized the services of engineering consulting firms under Miscellaneous Design Services contracts since October 13, 1993. Based on the anticipated and unknown design and construction activities that will occur during the next year, the need for consultant assistance will continue.

At the June 8, 2015 Board of Director's meeting, the Board awarded the Professional Services Agreement for Miscellaneous Design Services to WestLand Resources, Inc. This agreement provided for up to two one-year extensions, if such extension is mutually agreeable to the District and the consultant. At the June 13, 2016 Board of Director's meeting, the Board authorized Amendment No. 1 to the agreement, which provided for a contract time extension to June 30, 2017, and increased the contract to \$75,000. At its December 5, 2016 meeting, the Board authorized Amendment No. 2 to the agreement, which increased the contract to \$125,000.

Issues

Under the current agreement to date, WestLand has provided professional services such as a feasibility study for proposed Avra Valley Recharge Project (AVRP) improvements, a drainage and floodplain use analysis for the new Oracle Jaynes Well site, and a lifecycle cost analysis for the Northwest Recharge, Recovery and Delivery System (NWRRDS). WestLand has also completed the design for the AVRP Recharge Facility improvements, has performed an environmental study and survey for the Oracle Jaynes Station well and booster site property, and is preparing the site, mechanical, and electrical plans for the Oracle Jaynes Station 2 (OJ2) well site improvements. Staff anticipates further as-needed support for the NWRRDS and OJ2 projects, potential capital infrastructure inspection services, and other as-needed engineering support and related studies. In order to cover the cost of additional anticipated and unknown design and construction activities that will likely occur during the remainder of FY17 and during FY18, an increase in the contract amount will be required. Funding for this work is available from the FY17 and proposed FY18 budgets.

Recommendation

It is recommended that the Board of Directors approve Amendment No. 3 to the Professional Services Agreement for Miscellaneous Design Services Contract with WestLand Resources, Inc., which increases the contract amount to \$300,000 and extends the contract through June 30, 2018.

Suggested Motion

I move to approve Amendment No. 3 to the Professional Services Agreement for Miscellaneous Design Services contract with WestLand Resources, Inc., increasing the contract amount to \$300,000 and extending the contract through June 30, 2018.

Respectfully submitted,

Sheila M. Bowen, P.E.
District Engineer

I concur with the above-noted recommendation.

Respectfully submitted,

Joseph Olsen, P.E.
General Manager