

**Metropolitan Domestic Water Improvement District
Board of Directors Meeting**

June 8, 2020

Award and Approval of Miscellaneous Water Resources Consulting Services Contract

Synopsis

The Board of Directors is requested to approve the selection of a consultant for the annual Miscellaneous Water Resources Consulting Services Contract. In addition, the Board is requested to approve the not-to-exceed \$500,000 contract for needed projects related to our water resources portfolio. Specific upcoming projects that would utilize this contract include well site evaluation in support of the Northwest Recharge, Recovery, and Delivery System (NWRRDS), replacement of the E&T #22 well, and deepening of the New Linda Vista well.

Background

The purpose of the contract is to assist staff in solving water resources supply, planning or management problems in a timely manner. This annual contract was first implemented in Fiscal Year 1997 under the title of Miscellaneous Hydrogeological Services. In recent years, the scope of the contract has included assistance with renewal of assured water supply designations and hydrogeological exploratory investigations in support of NWRRDS wellfield due-diligence, hydrogeological exploratory investigations at the Oracle Jaynes #2 well replacement site, renewal of the Avra Valley Recharge Project (AVRP) Underground Storage Facility (USF) permit, Metro Main and Hub well sitting investigations, and assistance with Synthetic Organic Chemical (SOC) and Inorganic Chemical (IOC) monitoring waiver applications. Previous such contracts have been renewed for up to three years.

Unlike contracts in the past, this is a 5-year contract without annual renewal by the Board. The contract saves time for staff and the Board and specific task orders will be brought to the Board for consideration in accordance with the District's Procurement Policy.

Issues

An advertisement to solicit a Statement of Qualifications (SOQ) to provide Professional Services for Miscellaneous Water Resources Consulting Services was published on April 6, 7, and 13, 2020 in *The Daily Territorial*. Nineteen consultants were sent the proposal package, one consultant notified the District they would not submit a proposal, and five firms/teams responded to the District's request for SOQ. The five firms/teams are Clear Creek Associates, LLC; Hargis + Associates, Inc.; Hydro Geo Chem, Inc.; LRE Water, and Montgomery & Associates, Inc. Two District staff and one external reviewer evaluated the proposals.

Clear Creek ranked first with an average total score of 169.7 points among the reviewers (out of a maximum 175 points) and LRE Water placed second with a total score of 167.7 points.

The District first contracted Clear Creek in 2001-2003 for the Mona Lisa and Lambert/La Cholla exploratory and supply well installation projects. The District contracted Clear Creek from 2007-2010 for Hub exploration. Clear Creek has held the Miscellaneous Water Resources Consulting Services contract continuously since 2011.

District staff has found Clear Creek to be professional, competent, and responsive, easy to work with, and provide excellent work. The District has not worked with LRE Water, however, based on their reputation and the fact that their score is so close to Clear Creek, staff could recommend either firm for this current contract. However, based solely on SOQ scores and our understanding of State professional procurement regulations, staff recommends selecting Clear Creek Associates.

Staff Recommendation

It is recommended the Board of Directors authorize the General Manager to negotiate and enter into a 5-year contract with Clear Creek Associates for Miscellaneous Water Resources Consulting Services in an amount not to exceed \$500,000. If staff is unable to negotiate an acceptable professional services agreement with Clear Creek Associates, then staff has the authorization to negotiate with the next highest ranked firm, and continue the process, if necessary, until an acceptable contract agreement is obtained.

Suggested Motion

I move to authorize the General Manager to negotiate and enter into a 5-year contract with Clear Creek Associates for Miscellaneous Water Resources Consulting Services in an amount not to exceed \$500,000. If staff is unable to negotiate an acceptable professional services agreement with Clear Creek Associates, then staff has the authorization to negotiate with the next highest ranked firm, and continue the process, if necessary, until an acceptable contract agreement is obtained.

Respectfully submitted,

Wally Wilson
Water Resources Manager

I concur with the above recommendation.
Respectfully submitted,

Joseph Olsen, P.E.
General Manager