

**Metropolitan Domestic Water Improvement District
Board of Directors Meeting**

June 10, 2019

**Approval of Amendment No. 1 to the
Professional Services Agreement for Miscellaneous Design Services
with WestLand Resources, Inc.**

Synopsis

The Board of Directors is requested to approve Amendment No. 1 to the Professional Services Agreement for Miscellaneous Design Services with WestLand Resources, Inc., (WestLand). The purpose of Amendment No. 1 is to provide an extension of the contract completion date for an additional year to June 30, 2020 and to increase the contract amount by \$280,000.00.

Background

The primary purpose of an open-ended miscellaneous design services contract is to provide design services for work that is too small to justify soliciting separate proposals, or for work that requires a more rapid response than the process of soliciting project specific Statements of Qualification and negotiating a contract will permit.

The Metropolitan Domestic Water Improvement District (District) has utilized the services of engineering consulting firms under Miscellaneous Water Distribution Design Services contracts since October 13, 1993. Based on the anticipated and unknown design and construction activities that will occur during the next year, the need for consultant assistance will continue.

At the June 11, 2018 Board of Director's meeting, the Board awarded the Professional Services Agreement for Miscellaneous Design Services contract to WestLand at an original contract amount of \$100,000.00. This agreement provided for up to two one-year extensions to the agreement, if such extension is mutually agreeable to the District and the consultant.

Issues

Based on the anticipated and unanticipated design and construction activities that will occur during the next year, the need for consultant assistance for miscellaneous design services will continue, and will require an increase in the contract amount of \$280,000.00. This is based on work anticipated in the District's Fiscal Year 2020 Capital Improvement Program, such as construction period services

for the Avra Valley Recharge Project expansion, support for design and equipping of wells, and pipeline design. Staff would therefore like to continue using the services of WestLand for an additional year, as allowed per the Professional Services Agreement, as well as extend the contract amount authorized. Funding for this contract is available from the Fiscal Year 2020 budget.

Recommendation

It is recommended that the Board of Directors approve Amendment No. 1 to the Professional Services Agreement for Miscellaneous Design Services Contract with WestLand Resources, Inc., which extends the contract expiration date to June 30, 2020 and increases the current \$100,000.00 contract amount by \$280,000.00 to \$380,000.00.

Suggested Motion

I move to approve Amendment No. 1 to the Professional Services Agreement for Miscellaneous Design Services contract with WestLand Resources, Inc., extending the contract expiration date to June 30, 2020, and increasing the contract amount to \$380,000.00.

Respectfully submitted,

Sheila M. Bowen, P.E.
District Engineer

I concur with the above-noted recommendation.

Respectfully submitted,

Joseph Olsen, P.E.
General Manager