

**Metropolitan Domestic Water Improvement District
Board of Directors Meeting**

June 10, 2019

**Approval of Amendment No. 1 to the
Miscellaneous Survey Services Contract with
WestLand Resources, Inc.**

Synopsis

The Board of Directors is requested to approve Amendment No. 1 to the annual Miscellaneous Survey and Mapping Services Contract with WestLand Resources, Inc. (WestLand). The purpose of Amendment No. 1 is to provide an extension of the contract completion date for an additional year to June 30, 2020. The contract amount remains unchanged at not-to-exceed \$25,000.

Background

At the June 11, 2018 Board of Director's meeting, the Board awarded the Professional Services Agreement for Miscellaneous Surveying and Mapping to WestLand at an original contract amount of \$25,000.00. This agreement provided for up to two one-year extensions to the agreement, if such extension is mutually agreeable to the District and the consultant.

Issues

There are ongoing needs to keep a survey consultant on contract to meet the anticipated and unanticipated activities of the District. Therefore staff would like to continue using the services of WestLand for an additional year, as allowed in the professional service agreement. Funding for this contract is included in the Fiscal Year 2020 budget.

Recommendation

It is recommended that the Board of Directors approve Contract Amendment No. 1 with WestLand Resources, Inc., for Miscellaneous Survey and Mapping Services to extend the contract expiration date to June 30, 2020.

Suggested Motion

I move to approve Contract Amendment No. 1 with WestLand Resources, Inc., for Miscellaneous Survey and Mapping Services to extend the contract expiration date to June 30, 2020.

Respectfully submitted,

Sheila M. Bowen, P.E.
District Engineer

I concur with the above-noted recommendation.

Respectfully submitted,

Joseph Olsen, P.E.
General Manager