

**Metropolitan Domestic Water Improvement District
Board of Directors Meeting**

June 11, 2018

**Authorizing the General Manager to Negotiate a Professional Services Agreement for
Miscellaneous Real Estate Consulting**

Synopsis

The Board of Directors is requested to approve the consultant selection and authorize the General Manager to negotiate a Professional Services Agreement for Miscellaneous Real Estate Consulting with Tierra Right of Way Services, Ltd., in the amount of \$50,000 for Fiscal Year 2019.

Background

Miscellaneous contracts for professional services are an effective way to retain consultants to ensure that District projects and programs are delivered in a timely and cost-effective way. Services contemplated under this contract may include assistance in acquiring or disposing of property and easements.

The District maintains a contract with the City of Tucson for cooperative purchasing. Tierra Right of Way Services, Ltd., is currently under contract with the City of Tucson, for work in accordance with the terms and prices established in the City of Tucson Contract No. 171563-02 Real Estate Consultants.

Issues

The District occasionally requires the services of a real estate consultant to assist with the acquisition or disposition of property and easements. Such services occur on an as-needed basis. The City of Tucson maintains a job order contract for these services with Tierra Right of Way Services, Ltd.

Award of this contract will not obligate the District to purchase any specific level of effort. Individual task orders will be authorized by the General Manager in accordance with the District's Procurement Policy on an as-needed, project-by-project basis.

Recommendation

It is recommended the Board of Directors authorize the General Manager to negotiate a Professional Services Agreement for Miscellaneous Real Estate Consulting with Tierra Right of Way Services, Ltd., in the amount of \$50,000 for Fiscal Year 2019.

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Suggested Motion

I move to authorize the General Manager to negotiate a Professional Services Agreement for Miscellaneous Real Estate Consulting with Tierra Right of Way Services, Ltd., in the amount of \$50,000 for Fiscal Year 2019.

Respectfully submitted,

Sheila M. Bowen, P.E.

District Engineer

I concur with the above-noted recommendation.

Respectfully submitted,

Joseph Olsen, P.E.

General Manager