

**Metropolitan Domestic Water Improvement District  
Board of Directors Meeting**

**June 12, 2017**

**Approval of Amendment No. 2 to the  
Miscellaneous Survey Services Contract with  
Rick Engineering Company**

**Synopsis**

The Board of Directors is requested to approve Amendment No. 2 to the annual Miscellaneous Survey Services Contract with Rick Engineering Company (Rick Engineering). The purpose of Amendment No. 2 is to provide an extension of the contract completion date for an additional year to June 30, 2018. The contract amount remains unchanged at not-to-exceed \$50,000.

**Background**

The Engineering Team solicited Statements of Qualifications in March 2015 for Miscellaneous Survey Services. At its June 8, 2015 meeting, the Board of Directors approved the staff recommendation and awarded the Miscellaneous Survey Services contract to Rick Engineering. This contract allowed for two additional one year extensions with the last year extension set to expire on June 30, 2018. Over the past year Rick Engineering has provided survey services for various projects including the E&T 21 Wellhead Survey and the Moore Wellhead Survey.

**Issues**

There are ongoing needs to keep a survey consultant on contract to meet the anticipated and unanticipated activities of the District. Therefore staff would like to continue using the services of Rick Engineering for an additional year, as allowed in the professional service agreement. Funding for this contract is included in the Fiscal Year 2018 Budget.

**Recommendation**

It is recommended that the Board of Directors approve Contract Amendment No. 2 with Rick Engineering Company for Miscellaneous Survey Services to extend the contract expiration date to June 30, 2018.

**Suggested Motion**

I move to approve Amendment No. 2 to the Miscellaneous Survey Services Contract with Rick Engineering Company establishing a new contract expiration date of June 30, 2018.

Respectfully submitted,

Sheila M. Bowen, P.E.  
District Engineer

I concur with the above-noted recommendation.

Respectfully submitted,

Joseph Olsen, P.E.  
General Manager