

**Metropolitan Domestic Water Improvement District
Board of Directors Meeting**

June 12, 2017

Award of Contract for Miscellaneous Water Resources Consulting Services

Synopsis

The Board of Directors is requested to award the Miscellaneous Water Resources Consulting Services Contract for Fiscal Year 2018 to Clear Creek Associates, LLC. in the amount of \$150,000.

Background

The contract for Miscellaneous Water Resources Consulting Services was first implemented in Fiscal Year 1997 to assist staff in solving water resources supply, planning or management problems in a timely manner based on both the anticipated and unknown water resources activities that will occur during the next fiscal year. The need for this consultant assistance is anticipated to continue.

Specific projects for Fiscal Year 2018 that would utilize this contract include renewing the Underground Storage Facility permit for the Avra Valley Recharge Project (AVRP), assistance with preparation of applications for Synthetic Organic Chemical (SOC) and Inorganic Chemical (IOC) monitoring waivers, and reviewing the Arizona Department of Environmental Quality (ADEQ) groundwater remediation plans and feasibility studies.

Issues

An advertisement to solicit Statement of Qualifications (SOQ) to provide Professional Services for Miscellaneous Water Resources Consulting Services was published on March 13, 14, and 15, 2017 in *The Daily Territorial*. A committee comprising two in-house staff evaluated each proposal. The results of the evaluation and ranking were presented at the May 8, 2017 Board of Directors meeting where the Board approved the Water Resources Consultant ranking, and directed District staff to proceed with developing an acceptable contract agreement (contract and labor billing rates) with the top ranked firm, Clear Creek Associates, LLC.

Clear Creek Associates, LLC submitted proposed labor billing rates that compared favorably with the labor billing rates for the current Miscellaneous Water Resources Consulting Services Contract for Fiscal Year 2017, and includes modest increases for each of the additional two years billing rates requested. Therefore, District staff considers the billing rates to be fair and acceptable.

Staff Recommendation

It is recommended that the Board of Directors award the Miscellaneous Water Resources Consulting Services Contract to Clear Creek Associates, LLC. for a not-to-exceed amount of \$150,000. The contract would be for Fiscal Year 2018 with the option to extend it two more years based on annual approval from the Board of Directors.

Suggested Motion

I move to award Miscellaneous Water Resources Consulting Services Contract to Clear Creek Associates, LLC. in the not-to-exceed amount of \$150,000 to expire June 30, 2018 unless annually renewed by the Board of Directors for up to two years.

Respectfully submitted,

Wally Wilson
Water Resources Manager

I concur with the above recommendation.

Respectfully submitted,

Joseph Olsen, P.E.
General Manager