

**Metropolitan Domestic Water Improvement District
Board of Directors Meeting**

July 11, 2016

**Approval of Amendment to Agreement
with San Miguel Corporate Internship Program**

Synopsis

The Board of Directors is requested to approve the amendment to the agreement with the San Miguel Corporate Internship Program.

Report

In 2007, the District entered into an agreement with the San Miguel Corporate Internship Program, whereby San Miguel High School students work one or two days a week at local businesses in order to gain work experience while earning their diplomas. The District benefits from having this additional assistance during the school year for a nominal cost. In previous years, two students have rotated between departments, providing administrative support to help the offices run more efficiently and to more expeditiously serve District customers.

The addition of a third student was requested by staff through the priority-driven budget process and \$17,250.00 was approved within the Fiscal Year 2017 Budget for the program. This item is being brought to the Board because it is over the \$15,000.00 threshold and requires direct Board authorization through the District's procurement policy.

Recommendation

It is recommended that the Board of Directors approve and authorize the General Manager to sign the amendment to the agreement with the San Miguel Corporate Internship Program at a cost not-to-exceed \$17,250.00 as budgeted.

Suggested Motion

I move to approve and authorize the General Manager to sign the amendment to the agreement with San Miguel Corporate Internship Program at a cost not-to-exceed \$17,250.00 as budgeted.

Respectfully submitted,

Joseph Olsen, P.E.
General Manager