

**Metropolitan Domestic Water Improvement District  
Board of Directors Meeting**

**December 5, 2016**

**Approval of Amendment No. 2 to the  
Professional Services Agreement for Miscellaneous Design Services  
with WestLand Resources, Inc.**

**Synopsis**

The Board of Directors is requested to approve Amendment No. 2 to the Professional Services Agreement for Miscellaneous Design Services with WestLand Resources, Inc. (WestLand). The purpose of Amendment No. 2 is to increase the contract amount by \$50,000.00, for a total contract amount of \$125,000 through June 30, 2017.

**Background**

The primary purpose of an open-ended miscellaneous design services contract is to provide design services for work that is too small to justify soliciting separate proposals, or for work that requires a more rapid response than the process of soliciting project specific Statements of Qualification and negotiating a contract.

The Metropolitan Domestic Water Improvement District (District) has utilized the services of engineering consulting firms under Miscellaneous Water Design Services contracts since October 13, 1993.

At the June 8, 2015 Board of Director's meeting, the Board awarded the Professional Services Agreement for Miscellaneous Design Services to WestLand Resources, Inc. This agreement provided for up to two one-year extensions to the agreement, if such extension is mutually agreeable to the District and the consultant. At the June 13, 2016 Board of Director's meeting, the Board authorized Amendment No. 1 to the agreement, which provided for a contract time extension to June 30, 2017, and a contract amount increase to \$75,000. The amount invoiced to date is \$44,609.13. Completed projects plus ongoing projects' not-to-exceed values total \$54,823.74, resulting in a remaining unencumbered contract available balance of \$20,176.

**Issues**

Under the current agreement, WestLand provided a feasibility study for proposed Avra Valley Recharge Project (AVRP) improvements, completed a drainage and floodplain use analysis for the new Oracle Jaynes Well site, and is in the process of completing a lifecycle cost analysis for the

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Central Arizona Project Recharge, Recovery and Delivery System (CAP RRDS). WestLand has provided a scope of services and cost proposal for design of improvements to the AVRVP facility and staff will be requesting a proposal for preliminary electrical analysis for the CAP RRDS well sites. In order to authorize the cost of this proposal, and additional anticipated and unknown design and construction activities that will likely occur during the remainder of the Fiscal Year (FY), an increase in the contract amount will be required. Funding for this work is available from the FY 2017 budget. Activities associated with the AVRVP facility and the CAP RRDS are supported by the Water Resource Utilization Fee, which advances the District's water resource planning efforts to use its CAP water allocation and effluent water.

### **Recommendation**

It is recommended that the Board of Directors approve Amendment No. 2 to the Professional Services Agreement for Miscellaneous Design Services with WestLand Resources, Inc., which increases the contract amount to \$125,000.00.

### **Suggested Motion**

I move to approve Amendment No. 2 to the Professional Services Agreement for Miscellaneous Design Services with WestLand Resources, Inc., which increases the contract amount to \$125,000.00.

Respectfully submitted,

Sheila M. Bowen, P.E.  
District Engineer

I concur with the above-noted recommendation.

Respectfully submitted,

Joseph Olsen, P.E.  
General Manager