

**Metropolitan Domestic Water Improvement District  
Board of Directors**

**December 10, 2012**

**Schedule for Regular Board Meetings in 2013**

**Report**

The District is required to notify annually the County Clerk of the Board the location and time for regular scheduled Board meetings. The Board of Directors has met regularly on the second Monday of each month at 6:00 p.m. Obviously, special meetings or study sessions can be called at any time with a twenty-four hour notice. Based on a continuation of having regular Board meetings on the second Monday of each month, listed below are the dates for the regular Board meetings in 2013:

January 14, 2013	July 8, 2013
February 11, 2013	August 12, 2013
March 11, 2013	September 9, 2013
April 8, 2013	October 16, 2013*
May 13, 2013	November 13, 2013*
June 10, 2013	December 10, 2013

\*The October meeting and November meeting are to be held on the first Wednesday following the regularly scheduled meeting date due to Columbus Day observed and Veterans Day in accordance with the Board's policy adopted October 13, 1993:

If an executive session has been required, it was scheduled at 5:00 p.m. or 5:30 p.m. before the regular session. This allows an executive session not to break up the regular meeting and require the public to wait for the executive session to be completed in order for the meeting to resume.

Staff has and will continue to attempt to provide the necessary information in a timely fashion prior to the Board meetings so that the Board can review the material and then be discussed efficiently at the meetings. As always, if any Board member has a question regarding a staff report, I am available before the Board meeting to further explain or clarify the matter.

**Recommendation**

It is recommended that the Board of Directors approve that the regular session of the regular 2013 Board meetings be held at 6:00 p.m. on the following dates:

January 14, 2013  
February 11, 2013  
March 11, 2013  
April 8, 2013  
May 13, 2013  
June 10, 2013

July 8, 2013  
August 12, 2013  
September 9, 2013  
October 16, 2013  
November 13, 2013  
December 10, 2013

**Suggested Motion**

I move to approve that date and time for the regular sessions of the Board of Directors meetings in the year 2013 to be as outlined in this report.

Respectfully submitted,

Mark R. Stratton, P.E.  
General Manager