

**Metropolitan Domestic Water Improvement District
Board of Directors**

December 12, 2011

Schedule for Regular Board Meetings in 2012

Report

The District is required to notify annually the County Clerk of the Board the location and time for regular scheduled Board meetings. The Board of Directors has met regularly on the second Monday of each month at 6:00 p.m. Obviously, special meetings or study sessions can be called at any time with a twenty-four hour notice. Based on a continuation of having regular Board meetings on the second Monday of each month, listed below are the dates for the regular Board meetings in 2012:

January 9, 2012	July 9, 2012
February 13, 2012	August 13, 2012
March 12, 2012	September 10, 2012
April 9, 2012	October 10, 2012*
May 14, 2012	November 12, 2012
June 11, 2012	December 10, 2012

*The October meeting is to be held on the first Wednesday following the regularly scheduled meeting date due to Columbus Day observed and in accordance with the Board's policy adopted October 13, 1993:

“When a regular monthly Board meeting scheduled for the second Monday of every month falls on a recognized State holiday, the Board meeting shall be rescheduled to the first Wednesday following the regularly scheduled Board meeting.”

If an executive session has been required, it was scheduled at 5:00 p.m. or 5:30 p.m. before the regular session. This allows an executive session not to break up the regular meeting and require the public to wait for the executive session to be completed in order for the meeting to resume.

Staff has and will continue to attempt to provide the necessary information in a timely fashion prior to the Board meetings so that the Board can review the material and then be discussed efficiently at the meetings. As always, if any Board member has a question regarding a staff report, I am available before the Board meeting to further explain or clarify the matter.

Recommendation

It is recommended that the Board of Directors approve that the regular session of the regular 2012 Board meetings be held at 6:00 p.m. on the following dates:

January 9, 2012
February 13, 2012
March 12, 2012
April 9, 2012
May 14, 2012
June 11, 2012

July 9, 2012
August 13, 2012
September 10, 2012
October 10, 2012*
November 12, 2012
December 10, 2012

Suggested Motion

I move to approve that date and time for the regular sessions of the Board of Directors meetings in the year 2012 to be as outlined in this report.

Respectfully submitted,

Mark R. Stratton, P.E.
General Manager