

**BOARD OF DIRECTORS  
METROPOLITAN DOMESTIC WATER IMPROVEMENT DISTRICT  
PIMA COUNTY, ARIZONA**

**June 13, 2005**

**\*\* Board Room \*\***

**Metropolitan Domestic Water Improvement District  
6265 N. La Cañada Drive  
Tucson, AZ 85704**

**MINUTES**

Board Members Present:      Suzanne Downing, Chair  
   James Tripp, Vice Chair  
   Jim Doyle, Member  
   Dan M. Offret, Member  
   Judy Scrivener, Member

District Staff:                      Mike Land, Chief Financial Officer  
   Keri Silvyn, Legal Counsel  
   Warren Tenney, Clerk of the Board  
   Alice Stults, Recorder

**Regular Session**

**I.      Call to Order and Roll Call**

Suzanne Downing, Chair of the Board of Directors of the Metropolitan Domestic Water Improvement District (District), called the Board Meeting to order at 6:00 p.m. Suzanne Downing, James Tripp, Jim Doyle, Dan M. Offret, and Judy Scrivener were present.

**II.     General Comments from the Public**

There were no comments from the public. Ms. Downing noted the Mark Stratton, General Manager, was in San Francisco, CA for the annual AWWA conference.

**III.    Consent Agenda**

- A.      Approval of Minutes – May 9, 2005 Study Session.**
- B.      Approval of Minutes – May 9, 2005 Board Meeting.**
- C.      Approval of Minutes – May 23, 2005 Study Session.**
- D.      Ratification of Billing Adjustments.**
- E.      Approval of Auditing Services Agreement for 2004-2005 Fiscal Year.**

- F. Approval of Renewal for Employee Health Insurance Coverage with Blue Cross Blue Shield of Arizona.**
- G. Reauthorization of Professional Engineering Services Contract for Auxiliary Pumping/Power.**
- H. Reauthorization of Well Maintenance Contract for Fiscal Year 2005-2006 and Approval of Amendment #2.**
- I. Reauthorization of Contract Agreement for Potable Water Meters with Badger Meter, Inc.**

Mr. Tripp made a motion to approve the consent agenda. Ms. Scrivener seconded the motion. Motion passed unanimously.

#### **IV. General Business – Items for Discussion and Possible Action**

##### **A. Monthly Status of the District.**

Mike Land, Chief Financial Officer, noted there was one week of hot weather during May 2005; however, water usage was down from the same time period during the previous year by approximately 4%.

##### **B. Financial Report.**

Mr. Land said revenues are down somewhat; however, expenditures continue to remain under budget. It is anticipated that the current fiscal year will end with higher revenues than anticipated. Mr. Land also noted that during the past month there were 56 new connections.

##### **C. Approval of Budget for Fiscal Year 2005-2006.**

Mr. Tripp made a motion to adopt the Metro Water District Operating Budget for the 2005-2006 fiscal year with the total disbursements not to exceed the budgeted amount of \$14,443,679. However, if additional funds become available, the Board will consider approving an increase to the disbursement level for some of the "Unfunded" Capital Projects based on costs and priority. Mr. Offret seconded the motion. Motion passed unanimously.

##### **D. Continuation of Bond Oversight Committee.**

Mr. Tripp made a motion to continue the establishment of the Bond Oversight Committee to ensure that the bonds issued by the District are appropriated according to the end of the voter approved bond program from March 2005. Also, that the Committee members should include Sheila Bowen, Robert Carstens, Barbara Gelband, Arthur Ruff, Jim Stevenson, Izaro Urreiztieta, and Dan B. Williams. Mr. Offret seconded the motion. Motion passed unanimously.

**E. Consideration of Cost of Living Adjustment for District Staff.**

Mr. Tripp made a motion to approve a 3% cost of living adjustment for District employees. Mr. Offret seconded the motion. Motion passed unanimously.

Board members commented that the report was well written and informative and thanked staff for their efforts on gathering information for the report.

**F. Approval of Miscellaneous Annual Services and Materials Quotes for the Utility Division.**

Mr. Tripp made a motion to approve the annual quotes for barricade rental, chlorine, aggregate, paving, oil, and equipment rental from the corresponding low bids per items as presented by staff, and to direct staff to use another appropriate bidder for a particular service or material if performance or quality of a service of the low bidder does not meet the District's needs. Mr. Offret seconded the motion.

Ms. Downing asked about workmanship language being included in contract agreements. Mr. Land explained that the District's insurance company had been contacted and "workmanship" would not be feasible or cost effective for the District to insure.

Motion passed unanimously.

**G. Award for Miscellaneous Design Services Contract to Stantec Consulting, Inc.**

Mr. Tripp made a motion to award the Miscellaneous Design Services Contract for FY 2005-2006 to Stantec Consulting, Inc., for a not-to-exceed amount of \$150,000, and a contract completion date of June 30, 2006. Mr. Offret seconded the motion. Motion passed unanimously.

**H. Award for Miscellaneous Survey Services Contract to MMLA Psomas.**

Mr. Tripp made a motion to award the Professional Engineering Services for Miscellaneous Survey Contract to MMLA Psomas for a not-to-exceed amount of \$150,000, and a contract completion date of June 30, 2006. Mr. Offret seconded the motion. Motion passed unanimously.

**I. Award of Analytical Laboratory Services Contracts for VOC's, TTHM's, and HAA5 and for Inorganic Chemical Analytical Services.**

Mr. Tripp made a motion to award the Analytical Laboratory Services Contract for Volatile Organic Chemicals, Total Trihalomethanes and Haloacetic Acids Analyses to Turner Laboratories, Inc., for a not-to-exceed amount of \$55,000. Additionally, to award the Analytical Laboratory Services Contract for Inorganic Chemicals to Turner Laboratories, Inc., for a not-to-exceed amount of \$15,000. Both contracts will expire on June 30, 2006 and both contracts may be extended for two

additional years, with no additional unit costs and pending Board of Directors approval. Mr. Offret seconded the motion. Motion passed unanimously.

**J. Award of Analytical Laboratory Services Contracts for Synthetic Organic Chemicals Testing Services and for Radiochemical Analyses.**

Mr. Tripp made a motion to award the Analytical laboratory Services Contract for Synthetic Organic Chemicals to Aqua Tech Environmental Laboratories for a not-to-exceed amount of \$30,000. Additionally, to award the Analytical Laboratory Services Contract for Radiochemical Analyses to Aqua Tech Environmental Laboratories, Inc., for a not-to-exceed amount of \$12,000. Both contracts will expire on June 30, 2006 and both contracts may be extended for two additional years, with no additional unit costs and pending Board of Directors approval. Mr. Offret seconded the motion. Motion passed unanimously.

**V. General Manager's Report**

Mr. Land noted that there were not any significant items to provide to the Board.

**VI. Legal Counsel's Report**

Keri Silvyn, Lewis & Roca, explained that she provided the Board with written materials and suggested that the Board hold an executive meeting in the future to discuss the items.

**VII. Future Meeting Dates; Future Agenda Items**

Mr. Offret noted he participated on a tour of several locations on the Colorado River hosted by the US Bureau of Reclamation which he said were very informative.

Mr. Offret said he would like a study session scheduled at a later date to discuss health care costs. He suggested that staff survey similar entities to determine what they are currently or anticipate doing regarding the rise in health care costs for fiscal year 2006-2007.

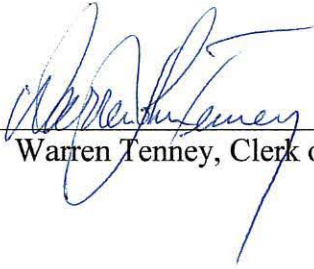
The next regular meeting of the Board is July 11, 2005 at 6:00 p.m.

**VIII. General Comments from the Public**

Mark Myers said the District has worked hard to be known and recognized throughout the state. He noted that because of the successfulness of these efforts Mark Stratton, General Manager, has been asked to serve on the newly formed ADWR Adequate and Assured Water Supply Rules Committee. The Committee was established by the Legislature in response to efforts to streamline ADWR's time frame for processing Assured Water Supply certificates and designations.

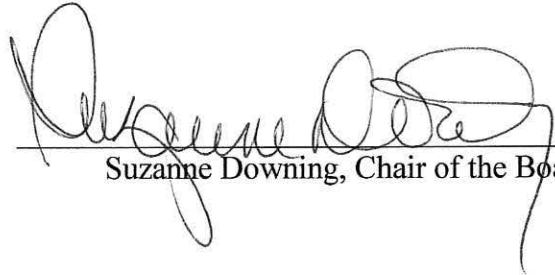
**IX. Adjournment**

The meeting adjourned at 6:19 p.m.



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Warren Tenney, Clerk of the Board



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Suzanne Downing, Chair of the Board